



**Monthly Board Meeting  
Wednesday March 12, 7:30 PM  
Danvers Polish Club**

**Agenda: Monthly Board Meeting**

- 1) Call to Order**
- 2) Secretary's Report**
- 3) Treasurer's Report**
- 4) Registration Pre-Planning**
- 5) Coach Applications/CORI**
- 6) By-Law Committee Report**
- 7) NEC/CAYFL Update**
- 8) Youth Sports Presidents League Meeting**
- 9) DYF Scholarship**
- 10) Coach Applications**
- 11) Banquet Date**
- 12) Summer Camp List**
- 13) Other Department Reports**
  - Football**
  - Purchasing/Equipment**
  - Administration**
  - Operations**
  - Publicity**
  - Safety**
- 14) Old Business**
- 15) New Business**
- 16) Adjourn**

## **Minutes of Monthly Board Meeting on Wednesday February 13, 2008**

Attendance: (12) Tom Ladd, John Kobierski, Kevin Tierney, Rich Smith, Eric Leet, Joanne Koen, Mike Mansfield, Tom Marden, John Farmer, Rich Capodilupo, Paul Wholley, Scott Nathan

### **1.) Call to Order**

Tom Ladd, President, called the meeting to order at 7:35 pm.

### **2.) Secretary's Report**

A motion to accept the Secretary's report with no amendments was made by Mike Mansfield and seconded by Tom Marden.

### **3.) Treasurer's Report**

The Treasury and Budget Report was presented in full detail by Rich Smith, Treasurer. The balance as of February 13, 2008 is \$20,151.65. Other details of the budget are available on the February 13, 2008 Treasury and Budget Report on file with the league secretary and can be furnished upon request.

A motion was made by Tom Marden to accept the Treasurer's report with no amendments and was seconded by Scott Nathan.

### **4.) 2008 Budget**

Tom Ladd and Rich Smith reviewed the proposed budget for the 2008 season. Most of the budgetary line items were close to the amounts for the 2007 season. However, there were some increases and additions as follows:

- Added \$2,500 registration fee if DYF enters the NEC
- Added income of \$500 from NEC for first year refund if we enter the NEC
- Increase of \$718.25 for the Banquet due to increased player and guest fees from DPYC
- Tom Ladd made a motion to increase the scholarship budget line item from \$1,000 to \$2,000 and was seconded by Mike Mansfield. All were in favor with no exceptions.

Other details of the 2008 proposed budget are available on the February 12, 2008 Treasury and Budget Report on file with the league secretary and can be furnished upon request.

A motion to accept the proposed 2008 Budget Report was unanimously passed

## **5.) Registration Software**

Scott Nathan, Registrar, explained that the current registration process has multiple data sources including Excel Spreadsheets, paper copies etc. and is very hard to manipulate the data and create mass mailing lists. In light of that Scott did some research and found a sports sign up program that alleviates the above concerns and makes the registration process much more coordinated and data friendly.

Some of the key benefits of the package are as follows:

- Ability to put players on teams electronically
- Ability for Head Coaches to create email lists from the sign up process without a lot of manual effort.
- Ability to send out mass email blasts to all players
- Ability to create custom reports for meaningful analysis
- Ability to keep accurate data as the parents will type in the information in the registration process and not the registrar
- Ability for players to automatically be synchronized to the appropriate grade based on their age
- Ability to create custom questions during the registration process
- Ability to automatically calculate family discounts and late fee's as well as cut off dates and wait listing

The cost for the package is \$2.50 per player that registers for registrations under \$100.00. Scott suggested that we cover the cost by adding \$5.00 to a single registration fee to go from \$85.00 to \$90.00 and also adding \$5.00 to the family plan to go from \$125.00 to \$130.00.

## **6.) Youth Sports Information Day**

Tom Ladd reviewed the Youth Sports Information Day that took place at the High School cafeteria on Saturday January 26<sup>th</sup>. Tom Thanked Paul Wholly, Joanne Koen, and Scott Nathan for covering the booth, creating flyers, and having DYF apparel available for viewing and/or purchase.

### **7.) Glazier Clinic**

Tom Ladd mentioned that the Glazier Clinic for Coaches was very informative and well received. Tom also mentioned that they have changed some of the format to video from PowerPoint Slides.

### **8.) Yearbooks**

Tom Marden said that the yearbooks are in and will go out by bulk mail by Saturday February 16<sup>th</sup>.

### **9.) By-Law Committee Report**

Kevin Tierney will chair the Committee. Kevin mentioned that there are 4 other volunteers that have agreed to participate in the committee, Tom Marden, Joanne Koen, Mike Mansfield and Tom Ladd. Kevin will send an invite to the Committee members in the next few days to start the initial review and will have an update at the next Monthly meeting on the progress.

### **10.) NEC Youth Football League Update**

To date Tom Ladd has participated in 3 conference calls, about ½ dozen emails, and 2 additional meetings with regards to the creation of the NEC league in our local area.

Tom recapped the parameters that were created from the DYF Board only meeting that was held in January in order for DYF to entertain participation to the NEC for the 2008 season.

- By March 1<sup>st</sup>, there needs to be 6 committed teams that would pay the \$2,500 entry registration fee.
- By April 15<sup>th</sup>, there would be a mutually agreeable set of rules in place and that the CAYFL would be notified of our plans with respect to the new league.
- Each team would be allowed a 5-year refund process for the registration fee of \$500 per year.
- We would require that we meet with the CAYFL to discuss the potential for inter-league play or a “Super League”

Tom Ladd participated in the NEC meeting that took place on 1/24/08. Tom presented the above conditions and all towns agreed with them. The 6 towns that participated were: Danvers, Winthrop, Marblehead, Salem, Swampscott, and Beverly.

Lou Spano was elected interim President. Sean Hubauer was elected as Director of Football Operations. Maura Lawdano was elected as Cheering Coordinator.

Lou Spano stated during the meeting that we could get Insurance via American Youth Football with potential for discounts and may be able to leverage buying equipment etc.

Tom Ladd submitted Registration numbers for Danvers. A sub committee was formed to start looking at rules etc.

The most significant issue that came out of the meeting was that Marblehead was uncomfortable with this league and leaving the CAYFL. Lou Sapno asked Tom if Marblehead is out is Danvers in. Tom stated that we need at least 6 teams in this league or Danvers is out as well.

Tom Ladd set up a meeting with the officers of the CAYFL to discuss the potential for Inter-league play. On the 2/26 meeting the CAYFL has an agenda item to discuss the inter-league play. Mike Mansfield will be attending this meeting for Tom as he is unable to make this meeting date.

A motion was made by Tom Ladd to fund \$2,500 for the registration fee for entrance into the NEC should we decide to join. Please note that the \$2,500 was considered in the 2008 budget planning as referenced in section **4 (2008 Budget)** in these meeting minutes. The motion was seconded by Scott Nathan with no exceptions. Tom noted that we will only give this registration fee to the NEC if all of our Board requirements are met as noted above.

### **11.) Safety Officer Nominations**

Tom Ladd reviewed the responsibilities for the newly created Safety Officer for DYF to include participation in clinics and seminars to gain valuable safety ideas to incorporate into the DYF program.

Tom asked for nominations, Paul Wholley nominated himself and was seconded by Joanne Keon. All were in favor with no exceptions.

### **12.) Other Department Reports**

Mike Mansfield looked into Jimmy's Allenhurst/Speiro's as a potential option for the Banquet this year. The large banquet style room will only hold 440 people which is not enough to accommodate the DYF Banquet headcount. At this point the DPYC looks like the best option for us even know they had to increase the costs for players and guests a bit.

### **13.) Old Business**

Kevin Tierney gave \$12 to Rich Smith for Membership registration fees. Currently there are 12 paid members for the 2008 season. These membership forms are on file with the DYF League Secretary.

### **14.) New Business**

There was no New Business to be discussed at this meeting

### **15.) Adjourn**

A motion to adjourn at 8:46pm was accepted by Rich Smith and seconded by John Kobierski

Respectfully Submitted to the Board for Approval

Kevin R. Tierney

Secretary