



**Monthly Board Meeting  
Wed October 10, 2007 8:00 PM  
Danvers Fire Station**

**Agenda**

- 1) Call to Order
- 2) Secretary's Report
- 3) Treasurer's Report
- 4) Snack Bar Report
- 5) DYF Apparel Sales
- 6) CORI Update
- 7) Banquet Planning
- 8) Yearbook Update
- 9) Yard Markers/Pylons
- 10) Game Reports
- 11) Playing Time Issues
- 12) Practice Procedures (Parking, etc.)
- 13) Danvers Youth Football Night (DHS)
- 14) JVB/C Make Up
- 15) Other Department Reports
- 16) Old Business
- 17) New Business
- 18) Adjourn

**Minutes of Monthly Board Meeting of September 12, 2007**

Attendance: (12) Mike Anderson, Tom Ladd, Kevin Tierney, Dino Hatzelamprou, Rich Smith, John Kobierski, Scott Garron, Tom Marden, Paul Wholley, Marc Palazola, Ed Henry, Nancy Provenzano.

**1.) Call to Order**

Tom Ladd, President, called the meeting to order at 8:09 pm.

## **2.) Secretary's report**

Secretary's report was presented by Kevin Tierney and reviewed by all attendees for any corrections and acceptance.

A motion was made by Tom Marden to accept the Secretary's report. The motion was seconded by Marc Palazola. The motion was accepted by all with no exceptions.

## **3.) Treasures Report**

The Treasury and Budget Report was presented in full detail by Rich Smith, Treasurer. The balance as of September 12, 2007 is 36,205.49. Other details of the income and expenses that transpired from August 8, 2007 to September 12, 2007 are available on the September 12, 2007 Treasury and Budget Report on file with the Secretary and the Treasurer of Danvers Youth Football and available upon request.

Rich Smith made note that Frank Pellino now has signature authority to pay the EMT's and Referees assuming the role of VP of Operations.

A motion was made by Dino Hatzelamprou to accept the Treasurer's report with no amendments and was seconded by Marc Palazola. The motion was accepted by all with no exceptions

## **4.) Snack Bar Report**

Nancy Provenzano stated that the Snack Bar grossed \$3,147.73 from the home games for the weekend of 9/8 and 9/9 respectively. \$1,807.31 was slated to go to New England Pretzel and Popcorn. Tom Ladd thanked all Snack Bar volunteers and noted the great success that we are having as a primary source of income for the support of DYF.

## **5.) Gary Jones: Team Page Procedure on DYF Website**

Gary was not able to make the meeting. On behalf of Gary Jones, Tom Ladd stated that if we already started using "Geocity" the current Team Page tool, it is not compatible with the new format of the new team page tool and we will need to wait until next year to upgrade to the new tool. Tom stated that we will use the new tool next year and bring it up as an agenda item in the August of 08 meeting for discussion and implementation planning.

## **6.) Final Registration**

Tom Ladd on behalf of Scott Nathan, Registrar, stated that the total amount of registered players for the 2007 season is 258. The breakdown is as follows:

3<sup>rd</sup> grade: 39  
4<sup>th</sup> grade: 40  
5<sup>th</sup> grade: 69  
6<sup>th</sup> grade: 45  
7<sup>th</sup> grade: 39  
8<sup>th</sup> grade: 26

2-3 players have paid and quit. 4 players are on the waiting list. No additional slots have opened up so they will get their checks back and not be eligible for the 2007 season. Tom Ladd reiterated the fact that he will mention the sign up and registration process at the banquet and send out a letter next year to all parents prior to the 2008 season outlining the importance of the registration process. It is imperative that all players and parents understand the importance of the planning process that the DYF league undertakes in the registration process in order to meet budget and planning practices.

## **7.) Uniforms + Equipment**

Tom Marden stated that 2 more pairs of blue pants are in and will be distributed to the appropriate teams. Tom also mentioned that all shirts are set with regards to sizes and spelling of player's names.

Marc Palazola asked what the process is to fix jerseys if the numbers are coming off of them. Tom Marden stated that the players should take the jersey directly to Neeco for repair.

Tom Ladd requested a quote from Tom Marder for new pylons, yard markers, and yard sticks, as the existing ones are getting old and hard to see. Tom Ladd said that pending the estimated cost he would ask for an electronic vote from the board via email to approve the purchase of the above mentioned.

## **8.) Roster Meeting**

Tom Ladd stated that all Birth Certificates for all teams in the DYFL are accounted for and valid. All registered players are eligible for the 2007 season.

### **9.) CORI**

Tom Ladd requested that we table the CORI update until the next meeting due to the absence of Mike Mansfield, Executive V.P. of DYF.

### **10.) Picture Day 9/8/07**

John Kobierski stated that there were no issues on picture day and was delighted that there were no bees this year.

### **11.) DYF Apparel**

Tom Ladd on behalf of Scott Nathan stated that we still need to advertise the available DYF apparel that is for sale on the DYF website. Tom also mentioned that all orders and distribution of any apparel needs to go through Scott Nathan for processing.

### **12.) Opening Day Weekend – Issues?**

Tom Ladd stated that he thought that all games in the home opening weekend went very smooth. Also mentioned that the scoreboard operations and the snack bar went smooth as well. The only feedback that was perceived as negative from the town was the amount of trash that was left at the field. Tom mentioned that it was possible that the majority of this overflow was due to the Varsity home game that took place that prior Friday evening.

### **13.) Game Highlights**

Dino Hatzelamprou, on behalf of Gregg Perry, requested that each head coach send any game highlights to him for posting.

### **14.) Practice Field Lights (Riverside and DHS)**

Tom Ladd sent out a practice schedule to all head coaches and will make sure that anyone that is practicing at either Riverside or the DHS will have keys to the lights.

### **15.) Cancellation Procedure**

Tom Ladd stated that he has sent out a memo to all of the Head Coaches on the procedure for game cancellations. Tom will coordinate all game cancellation procedures.

### **16.) Banquet Planning**

Tom Ladd on behalf of Mike Mansfield, stated that the banquet will take place on the 2<sup>nd</sup> week of November and will be a more active topic in the next DYF meeting on October 10, 2007.

### **17.) Danvers Youth Football Night (DHS)**

Tom Ladd stated that the free admission for all DYF league players at a DHS football game will take place on the Friday October 19<sup>th</sup> home game against Marblehead. Tom also stated that he will post this information on the DYF website.

### **18.) Other Department Reports**

Marc Palazola mentioned the strict process for CORI compliance. No non-approved CORI personnel will be allowed on the field unless they are taking pictures of the game/players.

### **19.) Old Business**

It was noted that the keys for the equipment room for some of the head coaches did not work. Tom Marden stated that he will get new keys made from Danvers Hardware and distribute appropriately.

### **20.) New Business**

Tom Ladd stated that DYF will post a link on the DYF website to the Danvers Touchdown club.

### **21.) Adjourn**

A motion to adjourn was made by Tom Ladd at 8:45. Dino Hatzelamprou seconded the motion with no exceptions.

Respectfully Submitted to the Board for Approval

Kevin R. Tierney

Secretary